

Spring 2015 Recommendations from the Business and Operations Advisory Committee

Title	Meeting Date	Recommendation	Date of Mtg	NSF Contact	Status	Explanation/ Outcome	Fiscal Year	Theme
Change Management	Spring 2015	Engagement with the labor union is urged as it is critical to successful change management.	2015 Spring		Closed		FY15	Change Management;Human Resources
NSF Relocation	Spring 2015	Senior management must set the tone from the top and be visible and actively engaged.	2015 Spring		Closed		FY15	Change Management;Human Resources
NSF Relocation	Spring 2015	Communications must be two-way, transparent and ongoing.	2015 Spring		In Progress		FY15	Change Management;Human Resources
NSF Relocation	Spring 2015	Use GSA experience in project management.	2015 Spring		Closed		FY15	Advice on OIRM Operations;Change Management;
NSF Relocation	Spring 2015	Consider hiring temporary runners/maintenance to mitigate the challenges of being in a new building where lack of familiarity is pervasive	2015 Spring		Open		FY15	Advice on OIRM Operations;Change Management;Human Resources;Other
NSF Relocation	Spring 2015	Solutions to the daycare and sparse food service options should be a priority	2015 Spring		Closed		FY15	Advice on BFA Operations;Strategic Planning & Performance
NAPA Report on Large Facilities	Spring 2015	<p>As NSF awaits NAPA's report the agency should contemplate the following considerations:</p> <ul style="list-style-type: none"> <li>• How does NSF define and measure cooperative agreement success? Tools such as portfolio analysis can assess if project is on schedule and on budget and whether projects have delivered near expectations.</li> <li>• How does NSF engage/leverage the active user committees of operating facilities? Facilities' scientists are hiring project management staff, but NSF is the steward and facilities are monitored very carefully to determine if they are scientifically viable.</li> <li>• One cooperative agreement may not fit all. The Committee hopes that NAPA is considering that a cooperative agreement may need to be very unique with specific provisions appropriate for the particular facility it supports.</li> <li>• Paying attention to the front-end of the cooperative agreement is important to yield discovery. NSF and the awardee must define, in measurable terms, what the facility is to accomplish. While NSF understands that facilities are built to enable scientific discovery, NSF must work with facility teams, prior to the final award of funds, to understand the model of service delivery for the proposed scientific facility. NSF must work with facility scientists to clearly define: <ol style="list-style-type: none"> <li>1. a facility's or project's scientific goals</li> <li>2. the processes that will be used to manage the project during the construction and, separately, during operations phases; and</li> <li>3. the set of quantitative and qualitative performance metrics NSF will use to evaluate performance against design criteria and the quality of the user experience.</li> </ol> </li> </ul>	2015 Spring		Open		FY15	Large Facilities
CEOSE Report	Spring 2015	The Committee appreciated the CEOSE presentation and supported the initiatives described by Alicia Knoedler such as, leveraging the relationship between CEOSE and NSF's priority goals, integrating these issues throughout NSF, naming a CEOSE liaison to the Industrial Research Institute group, increasing the number of underrepresented minorities in NSF activities.	2015 Spring		Closed		FY15	Broadening Participation